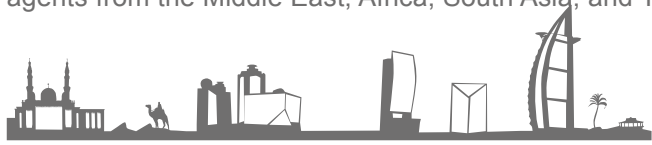


ICEF Dubai

We welcome international education and service providers to meet with student recruitment agents from the Middle East, Africa, South Asia, and Turkey



Jumeirah Emirates Towers, Dubai • February 10 - 12, 2020



Participant Checklist - Educators & Service Providers

- Marcom eSchedule PRO opens on [December 11, 2019](#).

Please make sure that payment has been settled in order to make changes to your online profile and to be able to schedule meetings.

- Book your accommodation at the ► Jumeirah Emirates Towers or the ► Sheraton Four Points by Tuesday, January 14, [2020](#).

- Do you need a visa?

[Please allow a minimum of 5 to 7 working days for normal entry visas](#) and consider that Friday is not a working day in the UAE. Please refer to the ► [visa information on our website](#).

- Finalise your Marcom profile for use in the the event catalogue by [January 15, 2020](#).

Please remember to upload your photo and logo!

- Send your material to the event, using the ► [delivery label provided by ICEF](#).

[Arrival in Dubai: from February 6, 2020 \(bag inserts from February 4, 2020\)](#).

- Marcom eSchedule PRO will close on [February 9, 2020, at 9:00 am](#) Dubai time.

From then on, the scheduling system will be in view mode only.

- Marcom Onsite will open on [February 9, 2019, at 12:00 noon](#) Dubai time.

Marcom Onsite complements Marcom eSchedule PRO and gives you the opportunity to schedule last-minute meetings and access your schedule during the event.

- [Before departure](#): Print your meeting reports and make sure you have access to your tracking information in case you have sent materials to Dubai. Don't forget to bring plenty of business cards!