

# ICEF Southeast Asia

For international educators, service providers, and student recruitment agents from Southeast Asia



InterContinental Saigon, Ho Chi Minh City • June 19 - 21, 2019

## Park Hyatt Saigon – Reservation Form

Please return your booking form until May 23, 2019. Rooms will be allocated on a first-come, first-served basis.

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### Room Reservation Request (Please type or print in capital letters)

Company \_\_\_\_\_

Mr  Ms Last name \_\_\_\_\_ First name \_\_\_\_\_

#### Second person:

Mr  Ms Last name \_\_\_\_\_ First name \_\_\_\_\_

Tel. (incl. area code & extension) \_\_\_\_\_ Email \_\_\_\_\_

### Travel Details

Date of Arrival \_\_\_\_\_ Date of Departure \_\_\_\_\_ Number of nights \_\_\_\_\_

### Airport Limousine Service - USD 88.00\* per car per way (max. 2 persons)

**Pick up**  Yes  No Number of persons \_\_\_\_\_ | **Drop off**  Yes  No Number of persons \_\_\_\_\_

Arrival Date (DD/MM/YY): \_\_\_\_\_ Flight number: \_\_\_\_\_ Arrival time: \_\_\_\_\_

Departure Date (DD/MM/YY): \_\_\_\_\_ Flight number: \_\_\_\_\_ Departure time: \_\_\_\_\_

\*Subject to 5% service charge and 10% VAT. Airport limousine service fee will be charged to your incidentals and is payable upon check-out.

### Room type (Park King City View) & rate (please check appropriate box)

Single room: **EUR 215**

Twin/Double room: **EUR 250**

**Please note:** earliest possible check-in time is 14:00 and latest check-out time is 12:00 noon. All rooms are non-smoking rooms.

Above rates are per room, per night, and including **breakfast, 5% service charge, 10% VAT**. Rates are valid for the period from June 16 (check-in) to June 25, 2019 (check-out) and are subject to room availability. For bookings outside this period the regular room prices become applicable.

### Early check-in / Late check-out

Early check-in  Single **EUR 215**  Twin/Double **EUR 250**

Late check-out, 12:00 - 18:00  Single **EUR 107,50**  Twin/Double **EUR 125**

Late check-out, after 18:00  Single **EUR 215**  Twin/Double **EUR 250**

### Payment

**You will be invoiced for your accommodation by ICEF.** Invoices are payable upon receipt and can be paid either by bank transfer or by credit card. You will find further information on the invoice.

### Terms & Conditions

All incidental charges will be payable directly to the hotel who will require your credit card details for this purpose upon check-in. **Please note that the hotel will charge a daily security deposit of USD 100 for your incidentals which will be refunded upon check-out.** Room cancellations received until May 23, 2019 will be subject to a one night's charge. Cancellations received after this date will be subject to a 100% cancellation fee for your stay.

Name \_\_\_\_\_

Date and Place \_\_\_\_\_

By completing and dating the form you acknowledge the accuracy of information provided and agree to the terms and conditions above.

▶ [Email to cirrgang@icef.com](mailto:cirrgang@icef.com)