

ICEF Toronto

For education providers from the Americas to meet with international student recruitment agents and service providers focused on the Americas



Westin Harbour Castle, Toronto • August 26 - 28, 2020



Participant Checklist - Providers

- Do you need a visa?

Please contact mbauz@icef.com and aim to have your visa in place four weeks prior to your date of travel.

- Marcom eSchedule PRO opens on [June 29, 2020](#).

Please make sure that payment has been settled in order to complete your profile on the system and to be able to schedule meetings straight away.

- Book your accommodation at the ► Westin Harbour Castle by [Thursday, July 30, 2020](#).

- Finalise your Marcom profile for use in the event catalogue by [July 31, 2020](#).

Please remember to upload your photo and logo!

- Travel to the Event: Book your flight with anyone of the 20 SkyTeam member airlines via ► [this page](#) and benefit from choosing our Official Alliance Network for air travel.

- Send your material to the event, using the ► delivery label provided by ICEF.

[Arrival in Toronto on or after August 22, 2020](#).

- Marcom eSchedule PRO will close on [August 25, 2020, at 9:00 am](#) Toronto time.

From then on, the scheduling system will be in view mode only.

- Marcom Onsite will open on [August 25, 2020, at 12 noon](#) Toronto time.

Marcom Onsite complements Marcom eSchedule PRO and gives you the opportunity to schedule last-minute meetings and access your schedule during the event.

- [Before departure](#): Print your meeting reports and make sure you have access to your tracking information in case you have sent materials to Toronto. Don't forget to bring plenty of business cards!